

Tintinhull Working Mens Social Club

Established 1908.

RULES.

**All previous rules rescinded.
This version dated: 25th January 2026**

Tintinhull WORKING MEN'S SOCIAL CLUB – RULES INDEX.

Section	Description
1.	NAME AND CONSTITUTION.
2.	REGISTERED OFFICE.
3.	OBJECTS.
4.	APPLICATION OF FUNDS.
5.	INVESTMENT.
6.	BORROWING.
7.	MEMBERSHIP. 1. Admission Of Members. 2. Temporary Members. 3. Visitors and Guests. 4. Special Guest Nights. 5. Production of Membership Cards. 6. Honorary Members. 7. Life Members.
8.	SUBSCRIPTION.
9.	ARREARS.
10.	DISQUALIFICATION AND FORFEITURE OF MEMBERSHIP.
11.	CHANGE OF ADDRESS AND NOTICES.
12.	MEETINGS.
13.	OFFICERS.
14.	TRUSTEES.
15.	TREASURER.
16.	SECRETARY.
17.	COMMITTEE OF MANAGEMENT.
18.	ACCOUNTS.
19.	INSPECTION OF BOOKS.
20.	AUDITOR.
21.	ANNUAL RETURNS.
22.	DISPUTES.
23.	VOLUNTARY DISSOLUTION.
24.	COPIES OF RULES.
25.	AMENDMENT OF RULES.
26.	HOURS OF OPENING AND CLOSING AND PERMITTED HOURS FOR THE SUPPLY OF INTOXICANTS.
27.	INTERPRETATION.

TINTINHULL WORKING MEN'S SOCIAL CLUB.

Established 1908.

All previous rules rescinded.

RULES.

1. NAME AND CONSTITUTION.

TWMC is a members owned Club, open to the general public. It shall be called the Tintinhull Working Men's Social Club and is hereinafter referred to as The Club.

2. REGISTERED OFFICE.

- (1) The Registered office of the Club shall be 2 Vicarage Street, Tintinhull, Somerset BA22 8.
- (2) The Registered office shall not be changed except by resolution of a Special General Meeting.
- (3) In the event of any change in the situation of the registered office, notice of such change shall be sent to the Registry in the form prescribed by the Treasury Regulations.

3. OBJECTS.

The Club is established for the purpose of providing for its members and visitors, the means of social intercourse, mutual helpfulness's, mental and moral improvement and rational recreation.

4. APPLICATION OF FUNDS.

- (1) All moneys received on account of the Club from any source shall be applied in carrying out the Objects of the Club in accordance with the rules.
- (2) Any Officer misapplying the funds shall repay the amount misapplied and be excluded without prejudice to his liability to prosecution for such misapplication.

5. INVESTMENT.

(1) So much of the funds as may not be wanted for immediate use, or to meet the usual accruing, shall with the consent of the Committee, or of the majority of the Members present and entitled to vote at a General Meeting, be invested by the Trustees in any of the following ways, namely:

- (a) In the National Savings Bank.
- (b) In any Trustee Savings Bank.
- (c) In the Public Funds.
- (d) In the purchase of land or in the erection or alteration of offices of or other building thereon.
- (c) in any investment in which the Trustees are for the time being, by law authorised to invest trust funds.

(2) The Trustees may, when authorised thereto by a General Meeting, hold, purchase, or take on lease, any land and may exchange, mortgage, lease or build upon the same with power to alter and pull down buildings and again rebuild.

6. BORROWING.

The Trustees, with the consent of a Special General Meeting, may borrow money for the purpose of the Club upon the security of any assets of the Club and shall have power to execute all deeds or other documents which may be required for the purpose.

7. MEMBERSHIP.

(1) Admission Of Members.

A Candidate for election must be proposed and seconded by two Members able, from personal knowledge, to vouch for his respectability and fitness for Membership.

An entrance fee of such a sum as is decided by the Committee, but no more than £2, must be paid by the Candidate on nomination, to be returned in the event of his non-election.

The election shall be by the Committee and no Candidate who is under eighteen years of age shall be admitted.

The name of the Candidate, with the names of the Proposer and Secunder shall be prominently placed in the Club premises, in a part frequented by the Members, at least seven days before the day on which his name is submitted for election.

A Candidate for Membership shall not be entitled to the full privileges of the Club until he has been duly elected.

Every Member, on election shall be supplied with a copy of the Rules free of charge.

The Committee may require the attendance of any Candidate, his Proposer and / or his Secunder to answer such questions as may be put to them.

Any Member who has reason to doubt the suitability of a Candidate for election shall report the fact to the Secretary who shall lay it before the Committee.

(2) Production of Membership Cards.

Every Member shall produce his Card of Membership whenever called upon by any person authorised by the Committee to make such a demand, on the Club premises.

(3) Honorary Members.

The Committee shall have the right to elect as Honorary Members any Member who they consider has rendered special service to the Club. Honorary Members shall not be liable to pay subscriptions under the Rule 8 but shall be entitled to all the rights and privileges of the Club Membership including the rights to attend meetings, vote at election and be nominated for Committee or any other Office. Honorary Members must still collect their new membership card each year to prove they would like their Membership to continue. Honorary Members cards can be collected by an appointed other. Failure to collect the Membership Card will result in non membership.

(7) Life Members.

Life membership shall be automatically granted to any current member who, on the 1st January enters the top 25 current members with the longest continual membership.

Life Members shall not be liable to pay subscriptions under the Rule 8 but shall be entitled to all the rights and privileges of the Club Membership including the rights to attend meetings, vote at election and be nominated for Committee or any other Office. Life Members must still collect their new membership card each year to prove they would like their Life Membership to continue. Life Members cards can be collected by an appointed other. Failure to collect the Membership Card will result in non membership.

8. SUBSCRIPTION.

Every Member of the Club (other than Honorary and Life Members) shall pay a Subscription of £10 or such lesser amount as has been decided by the Members at a General Meeting of the Club.

The Subscription becomes due on the first day of January annually.

There will be no Subscription payable by Honorary or Life Members.

A £5 charge for late payment of a Subscription (or Subscription Renewal) will be applied after 31st February.

9. ARREARS.

Any Member failing to pay his subscription by the last day of February shall cease to be a Member of the Club on receipt of a notice from the Secretary. If however, the delay in payment can be accounted for to the satisfaction of the Committee the name of the person may be restored to the Membership list.

10. DISQUALIFICATION AND FORFEITURE OF MEMBERSHIP.

Membership shall cease to be Members

- (a) By non-payment of subscription. Any person whose Membership has ceased from this cause shall not again be nominated for Membership unless he previously pays all arrears due from him at the time of his ceasing to be a Member, and such additional fees or fines

as the Committee may determine.

(b) By expulsion.

(c) By resignation.

11. CHANGE OF ADDRESS AND NOTICES.

Any Member changing his postal address or email address shall give notice to the Secretary in writing of his new address, and until such notice is given, all communication and notices sent to his last address shall be deemed to have been properly served.

12. MEETINGS.

(1) The Annual General Meetings shall be held on a date falling between 31st December and 31st May.

Balance Sheets will be sent by email only and will be available in the Club on request.

(2) A Special General Meeting shall be held whenever the Committee thinks it is expedient or whenever one-fifth of the Members entitled to attend and vote at General Meetings or 30 such Members, whichever is the fewer, request it in writing signed by them and delivered to the Secretary.

(3) Seven days' notice of any General Meeting, stating the business to be transacted at such Meeting will be sent to the email address of the Member and will also be posted on the Club notice board.

(4) All general meetings shall be held in the Registered Office unless the Committee (either generally or in a particular case) decides otherwise.

(5) At a General Meetings, the Chairman shall preside. Thirty Members shall form a quorum.

(6) Every Member present (and not disqualified by arrears or otherwise as mentioned in these Rules) shall have one vote.

13. OFFICERS.

(1) The Club shall have the following Officers:

Three Trustees; Chairperson; Treasurer and Secretary .

(2) The Committee of Management, herein called the Committee, shall consist of Twelve members from whom the Chairman, Treasurer and Secretary shall be elected annually at the Annual General Meeting.

The Committee shall be elected for a period of 12 months.

The senior half of the Committee which shall mean the six members senior in length of service, shall retire at the election held at the Annual General Meeting but shall be eligible for re- election.

(3) The same person shall not be the Secretary or Treasurer and a Trustee of the Club.

(4) The Trustees, Treasurer and the Secretary shall hold office during the pleasure of the Club.

All the other Officers shall continue in Office until the next Annual General Meeting, and at every such Meeting the said other Officers shall be elected by a majority of Members present and entitled to vote or in the failure of such election, those last appointed shall continue in Office.

(5) Any Officer may be removed by a resolution of a Special General Meeting which may proceed to fill the vacancy.

(6) In case any Committee Member (other than a Trustee) shall die, resign, be removed, or become unfit or incapable to act, the Committee may appoint a person to fill the vacancy until the next Annual General Meeting. They shall then retire at the election held at the Annual General Meeting but shall be eligible for re-election.

(7) In the event of any Trustee dying, resigning, or being removed from Office, another shall be appointed by a resolution of a majority of Members present and entitled to vote at the Annual General Meeting or at a Special General Meeting.

Every resolution appointing a Trustee shall be in the Minutes of the Meeting at which he is appointed.

(8) A copy of such resolution, signed by such Trustee shall be forwarded by the Secretary, to the Registrar in the form prescribed by the Treasury Regulations.

(9) The bar personnel and other Servants of the Club shall be appointed by and be subject to dismissal by the Club Secretary.

(10) Every Officer or Servant having the receipt or charge of money shall, before taking on himself the execution of Office or Service, give security to the Trustees through a Guarantee Society or by a bond in pursuance of the Act. In such sum as the Committee may direct, being not less than a sum sufficient to cover the maximum of amount of cash which the Officer or Servant is likely to hold at any one time.

14. TRUSTEES.

(1) All Deeds, Documents of Title, and Securities for money shall be held by the Trustees, who shall take such measures for custody and preservation thereof, at the expense of the Club, as they may think fit, and they shall be responsible for the safe custody of all such Deeds, Documents and Securities as are placed in their hands or under their control, and shall produce them for inspection by Auditors when required by them, and whoever else required by a resolution of a General Meeting of the Committee.

(2) The Trustees shall be the persons to sue and be sued on behalf of the Club.

(3) If any Trustee, being removed from his Office, refuse or neglect to assign or transfer any property of the Club as a General Meeting of the Committee may direct, such Trustee shall (if he be a Member) be expelled and cease to have any claim on the Club without prejudice to any liability to prosecution.

15. TREASURER.

The Treasurer shall pay all moneys received by the Club from any source whatever without deduction for any purpose whatever, to credit of an account opened in the name of the Club at such bank and in such manner as the Committee direct. He shall produce all books, documents, property and money of the Club in his possession and render a full and clear account at each audit and whenever required by resolution of the Club or of the Committee or by the Trustees.

He shall also give up all books, documents and moneys and property of the Club in his possession when required so to do by a resolution of the Club, or by the Committee or by the Trustees.

For his services he shall receive such sum as the Committee shall determine.

16. SECRETARY.

The Secretary shall attend all meetings of the Club, and of the Committee.

He shall cause to have recorded correctly the names of those present and Minutes of the proceedings, and to have transcribed into a book to be authenticated by the signature of the Chairman as the proceedings of the Meeting.

He shall receive proposals for admission to the Club.

He shall forthwith hand over all moneys received by him to the Treasurer (other than moneys

drawn from the bank as an interest account).

He shall produce all books, documents, property and money of the Club in his possession, and render a full and clear account at each audit and whenever required by a resolution of the Club or of the Committee or by the Trustees.

He shall also pay over all moneys, and give up books, documents and property belonging to the Club when ordered to do so by a resolution thereof, or of the Committee or by the Trustees.

He shall summon and give due notice of all meetings of the Club and of the Committee and keep the accounts, documents and papers of the Club in such a manner and for such purposes as the Committee may appoint, and shall prepare all returns and other documents required by the Act or the Treasury Regulations and duly forward them to the Registrar.

The Secretary shall on all occasions, in the execution of his Office, act under to superintendence control and direction of the Committee.

For his services he shall receive such sum as the Committee shall determine.

17. COMMITTEE OF MANAGEMENT.

The Committee shall meet once a month and five members shall form a quorum and shall have full power to superintend and conduct the business of the Club according to the rules thereof, and shall in all things act for and in the name of the Club.

Every question shall be decided by a majority of votes, and if the votes are equal the Chairman, or in his absence the Secretary, shall have the casting vote in addition to his vote as a member. Any three of the Committee may call a Special Meeting thereof, by giving seven clear days' notice in writing to the Secretary, but at such Special Meeting no other business than that specified in the notice shall be taken into consideration.

The Committee shall have power from time to time to make, alter and revoke Bye-laws for the management of the Club. All such Bye-laws until revoked, shall be binding on all Members as if they were contained in these Rules, so long as they are not inconsistent therewith.

The Committee shall have power to appoint from their own Members, Sub-Committee for the Purposes, and to delegate to them any powers of the Committee, except those of electing and expelling Members, and making, altering, or revoking Bye-laws. Such Sub-Committee shall be required to meet regularly, at least once in every two months, and to report to the Committee as called upon to do so.

Members of staff are allowed to serve on the committee and sub committees but are not allowed to vote on any issue/motion that directly deals with or affects terms of employment.

Any committee member not attending a meeting without apology for three months will be contacted by the committee and asked if they wish to resign. Should they continue with non attendance then the Chairman may call a vote at a Committee meeting in order to exclude that person from the Committee.

Apart from those Officers obliged to attend Committee Meetings under these Rules, the other Officers the Club may attend Committee and Sub-Committee Meetings as advisors if this is the wish of the Member of the Committee or Sub-Committee concerned and if they are invited to attend by the Chairman of the Committee concerned. No Officer of the Club may have a vote in Committee, nor may he initiate any business except in writing through the Secretary.

The Committee shall have the power to reprimand or expel any member who has infringed any Rule or whose conduct whether within or without the Clubhouse has in their opinion rendered him unfit for Membership, but no Member shall be expelled without being heard by the Committee and given an opportunity to advance a defence, nor unless a majority of the Committee then present vote for his expulsion. A member expelled shall have the right in the matter referred to arbitration in accordance with Rule 23 (DISPUTES). Every Member summoned to appear before the Committee shall receive at least three clear days' notice by the Secretary. Such notice shall contain a statement of the charge brought against him. A Special Meeting of Committee may be called upon by the Secretary giving 48 hours' notice to each Member of the Committee.

18. ACCOUNTS

- (1) The Committee shall cause proper accounts of the Club to be kept by the Secretary in accordance with the requirements of Section 29 of the Friendly Societies Act 1974.
- (2) It shall be the duty of the Committee to keep a copy of the last Annual Balance Sheet and the Report of the Auditor on the Balance Sheet, always displayed in a conspicuous place at the Registered Office of the Club.

19. INSPECTION OF BOOKS

The Committee shall cause the books to be available for inspection by any Member, or Person having an interest in the Funds of the Club at all reasonable hours, at the Registered Office or at any place where the books are kept, and it shall be the duty of the Secretary to produce them accordingly.

20. DISPUTES

- (1) If any dispute shall arise between a Member or Person claiming through a Member or under the Rules or any Person aggrieved who has ceased to be a Member, or any person claiming through such Person aggrieved and the Club, or any Officer of the Club, it shall be decided by reference to arbitration.
- (2) Five Arbitrators shall be elected at a General Meeting, none of them being directly or indirectly interested in the Funds of the Club, and any vacancy or vacancies shall be filled at a General Meeting. The complaining party to a dispute, or someone appointed by him, shall draw three names out of five by lots in the usual way and the three Arbitrators whose names are first drawn shall decide the dispute. There shall be no appeal against the Arbitrators decision.
- (3) In this Rule the expression 'dispute' includes any dispute arising on the question whether or Person aggrieved is entitled to be or continue to be a Member or to be reinstated as a Member but, save as aforesaid, in case of any Person who has ceased to be a Member, does not include any dispute other than a dispute on a question between him and the Club or an Officer thereof,

which arose whilst he was a Member or arises out of his previous relation as a Member of the Club.

21. VOLUNTARY DISSOLUTION

The Club may at any time be dissolved by the consent of three-fourths of the Members, testified by their signatures to an Instrument of Dissolution in the form prescribed by the Treasury Regulations.

22. COPIES OF RULES.

The Secretary shall be supplied by the Committee with copies of these Rules and shall deliver to every Person on demand a free copy.

23. AMENDMENT OF RULES.

No new Rules shall be made, nor shall any be amended or rescinded unless with the consent of a f those members present at a general meeting of which notice has been given specifying the intention to propose such new Rule or Amendment.

26. HOURS OF OPENING AND CLOSING AND PERMITTED HOURS FOR THE SUPPLY OF INTOXICANTS

- (1) The Club shall be opened and closed at such hours as may from time to time be fixed by the Committee and posted in the Club premises.
- (2) The permitted hours shall be such as may from time to time be determined by the Committee in accordance with the provisions of The Licensing Act 1964 and as notified to the Magistrates Clerk, provided that if an order is made under Section 60, Sub-Section (3) or (4) of the said Act, the provisions of Section 62, Sub-Section (2) shall apply.

27. INTERPRETATION

In these Rules, unless the contrary intention appears:

- (1) Words in the singular shall include the plural and words in the plural shall include the singular.
- (2) The Act means the Friendly Societies Act 1974 and any Acts amending or substituted for it and for the time being in force.
- (3) Trustee Savings Bank means a savings bank certified under the Trustee Savings Bank Act 1836, the Trustee Savings Bank Act 1954, the Trustee Savings Bank Act 1969, or the Trustee Savings Bank Act 1981.
- (4) Visitors refers to the relationship of a non-Member, present on the Club's premises, to the Club.
- (5) Guest, refers to such person's relationship with the Member who invited him.

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These Rules were originally compiled by the following Rules Committee:

Members:

Tony Hoffman

Steve Whitlock

Graham Hansford

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Secretary:

Roger DG Knight.

END OF RULES.

