

Tintinhull Working Mens Social Club Health and Safety Policy

1. Introduction

This Health and Safety Policy outlines the commitment of Tintinhull Working Mens Social Club to providing a safe and healthy environment for all members, staff, visitors, and contractors. This policy complies with the requirements of the Health and Safety at Work etc. Act 1974 and other relevant legislation in the United Kingdom.

2. Purpose

The purpose of this policy is to:

Ensure the health, safety, and welfare of all members, staff, visitors, and contractors.

Identify and mitigate risks associated with club activities, premises, and events.

Promote a culture of health and safety awareness and accountability within the club.

3. Scope

This policy applies to all activities, events, and operations conducted by or on behalf of Tintinhull Working Mens Social Club, both on the club premises and at external venues.

4. Responsibilities

4.1 The Club Management Committee

Ensure that health and safety considerations are integrated into all decisions.

Allocate sufficient resources to implement and maintain this policy.

Review and update the policy annually or as necessary.

4.2 The Club Management Committee

Implement the health and safety policy and procedures.

Conduct risk assessments for all club activities, premises, and events.

Ensure that staff and volunteers receive appropriate health and safety training.

Investigate accidents, incidents, and near-misses and report findings to the Club Committee.

Maintain records of health and safety inspections, training, and incidents.

4.3 Staff and Volunteers

Comply with the health and safety policy and procedures.

Report any hazards, accidents, or incidents to the Club Manager promptly.

Participate in health and safety training and follow safe working practices.

4.4 Club Members and Visitors

Follow all safety rules and instructions provided by the club.

Report any hazards or concerns to the Club Manager or staff.

Behave responsibly to ensure their safety and the safety of others.

5. Risk Assessments

The Club Committee will ensure that risk assessments are carried out for all:

Club premises and facilities.

Events and activities, including off-site events.

Equipment and services provided by the club.

Risk assessments will identify potential hazards, evaluate risks, and implement appropriate control measures.

6. Fire Safety

The club will conduct regular fire risk assessments and maintain appropriate fire safety measures, including fire extinguishers, alarms, and emergency exits.

Fire evacuation procedures will be displayed prominently and practiced regularly through drills.

7. First Aid

Adequate first aid facilities will be provided, including a stocked first aid kit.

At least one trained first aider will be present during club activities.

All accidents and injuries must be reported and recorded in the accident logbook.

8. Electrical and Equipment Safety

All electrical equipment will be tested and maintained in accordance with legal requirements.

Members and staff must report any faulty equipment immediately.

9. Food Safety

All food preparation and handling will comply with food hygiene regulations.

Staff involved in food preparation will receive appropriate food hygiene training.

10. Alcohol and Substance Use

The club will ensure the responsible serving of alcohol in compliance with licensing laws.

Substance misuse is prohibited on club premises, and any incidents will be addressed appropriately.

11. Monitoring and Review

The Club Committee will review health and safety performance annually and after any significant incident.

Feedback from members, staff, and visitors will be considered to improve safety measures.

12. Communication

The health and safety policy will be displayed on the club premises and shared with all staff, members, and volunteers. Regular meetings will include health and safety updates and discussions.

13. Policy Review - This policy will be reviewed annually or more frequently if required by changes in legislation or club activities. Signed: _____ Chairperson, Tintinhull Working Mens Social Club. Date: _____